

JOB OPPORTUNITY

Franchise Tax Board is an equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

☒ Permanent
Full-time

☐ Permanent
Intermittent

☐ Limited-term
(Temporary)
Length

☒ Formal Training
and Development
Assignment

Position Title: Lead, Systems Analysis Team

Classification: Staff/Senior ISA (T&D Considered)

Location: FTB, Central Office

Section/Unit: Collection Systems Bureau

Salary Range: Per Classification

Number of Vacancies: 1

Job Description: (includes typical duties)

Under the direction of the Data Processing Manager II, the incumbent serves as a lead for the Systems Analysis Team. The incumbent functions independently, performing the most difficult, critical, sensitive, and highly specialized assignments that have division or department wide impact on the administration and development of the department's collection systems. Incumbent also serves as a Personal Income Tax (PIT) Accounts Receivable Collection System (ARCS) expert and consultants for assigned areas of responsibility, and assists the Data Processing Manager II as required.

Required Knowledge, Skills, and Abilities:

Ability to lead and mentor a team of analysts
Strong interpersonal skills for interacting with business and technical staff
Strong verbal and written communication skills
Strong organizational and analytical skills
Ability to effectively perform in a constantly changing environment
Structured systems analysis methodology skills

Desirable Experience/Qualifications:

Knowledge of the Accounts Receivable Collection System (ARCS)
Knowledge of the Enterprise-Wide Lien System (EWLS) and Enterprise-Wide Bankruptcy System (EWBS)
Ability to make presentations to business customers, co-workers and other technical staff
Sense of humor.

Mail or hand deliver your application by: Until filled

Contact Person: David Cousyn Telephone Number: (916) 845-3209

Address/Room Number: PO Box 550, Sacramento, CA 95812-0550, Attention: Exams (with name of contact person)

Special Instructions: **FTB employees please hand deliver or route to David Cousyn at M/S A-211.**

If you previously submitted an application you do not need to reapply. Your application will be considered.

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list or have reinstatement eligibility. **Applications will be screened and only the most qualified applicants will be interviewed.**

All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation will consist of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.

Franchise Tax Board's TDD telephone number is (800) 822-6268.

The California Relay Service telephone numbers are: (from TDD Phone) (800) 735-2929; (from Voice Phone) (800) 735-2922.